



Portland Downtown Development Authority
Meeting Agenda
MONday JUNE 30, 2025 7:00 P.M.
Council Chambers, Portland City Hall, 259 Kent St.



7:00pm
7:03pm
7:13pm
7:20pm
7:45pm
7:55pm
8:00pm

- I. Call to Order – Chairperson: Dr. Jason Williamson**
- II. Attendance**
- III. Approval of Agenda** **Motion** **2:**
- IV. Public Comment**
- V. Approval of Minutes** **Motion** **2:**
- VI. Approval Treasurer Report** **Motion** **2:**
- VII. Team Reports -Progress on Projects & Work Plans**
- A. Fireworks - Jason / Plaza Update – Andrew / Sounds Summer - Tina
- VIII. OLD BUSINESS**
- A. Board Member Renewals – Becky Ward
- B. Discussion of Subcommittee Recommendations**
1. Letter
2. Communication Policy
- IX. NEW BUSINESS**
- A. All Board Members – Agreement & Conflict of Interest Annual Review & Sign**
- B. Budget Adjustment Request: 2nd to Plaza Construction Delays** **Motion** **2:**
- 1. THIS FY 24-25** Revenue Dependent on RAP Reimburse \$77,500 prior to end fy
- i. Budget: Revenue \$440,800 Expense adj for const delay \$437,200
- ii. Expenses are projected at **\$420,300**
1. Without RAP Rev= \$369,000 Estimate Net \$ < 51,300 >
2. With RAP Rev= \$440,700 Estimate Net \$ 20,400
- b. NEXT FY 25-26** **Motion** **2:**
- Revenue Depend on RAP Reimburse \$77,500 prior to end fy **24-25**
- Budget: Revenue \$359,500 Expense \$705,200
1. Without RAP pd 24-25 Rev= \$559,500 Estimate Net \$ < 132,500 >
2. With RAP pd 24-25 Rev= \$482,500 Estimate Net \$ < 209,500 >
- X. Director Report**
- Review Conferences: Sustaining Early Stage Business, Relationships Matter,
Public Art, Short Term Rentals-Regulation Options/Ideas,
Building Capacity in Rural Communities, Partnerships that Revitalize Downtowns,
(Stakeholder Relationships)
- Other Info: Splash Pad, Irrigation, Fireworks-VIPparking, Key Fobs
- XI. Board Member Comments / Announcements**
- Motion to Adjourn** **Motion** **2:**

Business Network Breakfast - TUES JULY 22 with Ionia Chamber 7:30am
TEAMwork 6:15pm Tuesday July 8, 2025
Next regular DDA Board Meeting: 7pm Monday July 28 , 2025